



Palo Alto Institute for Research & Education

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DELEGATION OF SIGNATURE AUTHORITY

Only the Principal Investigator whose three letter code leads off the project number is automatically authorized to sign on the PAIRE account. Others listed as Co-Investigators or Co-Principal Investigators on Grant Applications or on VA or IRB approvals must be authorized using this form.

Those to whom the P.I. has delegated signature authority must sign their own name, as opposed to signing the P.I.'s name or using a signature stamp, on any documents sent to PAIRE for processing.

Unless restrictions are noted below, this person will have full authority on all the P.I.'s present and future accounts, including access to account finances and closure, with the exception of actions affecting him/her self (reimbursements, pay increases, timesheets, etc.)

Effective date of this authorization: _____

Check the boxes below if specific authorizations or restrictions apply:

Authorized	Not Authorized	
<input type="checkbox"/>	<input type="checkbox"/>	New Hires
<input type="checkbox"/>	<input type="checkbox"/>	Timesheets
<input type="checkbox"/>	<input type="checkbox"/>	Pay rate changes
<input type="checkbox"/>	<input type="checkbox"/>	Performance Reviews
<input type="checkbox"/>	<input type="checkbox"/>	Terminations
<input type="checkbox"/>	<input type="checkbox"/>	Purchase Orders
<input type="checkbox"/>	<input type="checkbox"/>	Check Requests
<input type="checkbox"/>	<input type="checkbox"/>	Account (financial) information
<input type="checkbox"/>	<input type="checkbox"/>	Account closure
<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____

Only complete this section if you wish to limit authorizations:

- Specific account(s) _____
- Specific dates _____
- Not to exceed _____
- Other (specify) _____

Person authorized to sign on PAIRE account(s)

Signature

PAIRE Investigator's Name

PAIRE Investigator's Signature

